

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the May 22, 2017 Potter County Commissioners' Court meeting.

The minutes from the May 22, 2017 Potter County Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of May 17, 2017 through June 7, 2017. [Hood]

Judge Tanner referenced Vouchers checks Nos. 175032-175296 and wire #907-915 in the total amount of \$2,543,828.55.

MOTION was made by Commissioner Vaughn: I move that we approve of the Vouchers as noted by the County Judge with checks 175032-175296 and wire 907-915 in the amount of \$2,543,828.55.

SECOND was made by Commissioner Church.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

4. **EMERGENCY RESPONSE INTERLOCAL AGREEMENT.** To consider and act upon a proposed inter-local agreement for emergency response cooperation between Potter County and the U.S. Department of Energy. [Tanner, Chip Orton, Fowler]

Chip Orton, OEMS, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the proposed inter-local agreement for emergency response cooperation between Potter County and the U.S. Department of Energy for a 5 year term.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

5. **REGULATION OF OUTDOOR BURNING:** To consider and act upon prohibiting or restricting outdoor burning in the unincorporated area of Potter County pursuant to Local Government Code section 352.081 for a period not to exceed ninety (90) days. [Lake, Tanner]

Chief Richard Lake, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we institute an outdoor burn ban for unincorporated areas of Potter County for a period not to exceed ninety (90) days.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

6. **SALVAGE PROPERTY.** To act upon a proposal for disposition of salvage irrigation pipe.
[Thomas, Fowler]
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Sheriff Thomas gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the disposition of salvage irrigation pipe to TDCJ.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

7. **PROPOSED INTER-LOCAL AGREEMENT.** To consider and act upon a proposal for an inter-local cost sharing agreement with CSCD for multi-department internet firewall protection.
[Jason Adams with CSCD, Kerry Hood, Fowler]
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Jason Adams, CSCD, gave an explanation to Commissioners' Court.

This item was passed for two week.

See Documentation

8. **DONATION ACCEPTANCE.** Approval of a donation of exercise equipment to Sheriff's Office. [Coffee, Fowler]
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Cpt. John Coffee, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we accept the donation from Goal Setters Inc. of three treadmills and two exercise bikes for Sheriff's office.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

9. **SURPLUS PROPERTY AUCTION:** To consider and act upon approving the attached list of surplus property items that are no longer useable to be sold at auction. [Shelton]
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MOTION was made by Commissioner Murguia: I make a motion that we approve the list of surplus property items that are no longer useable to be sold at auction as presented to the Court.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

10. **INSURANCE PREMIUMS:** To hear a report on insurance premiums for the period of July 1, 2017 through June 30, 2018 from insurance agent Steve Lapp. To recognize the report and approve payment of invoices. [Shelton, Lapp]
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Steve Lapp, Fairly Group, gave a report on insurance premiums to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve extending insurance on our vehicles to all of our vehicles for physical damage and that we would up our jail liability to \$10,000,000.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

11. **ATTORNEY GENERAL RECORDS:** To consider and act upon the Second Amendment to the Unit to County Contract between the Office of the Attorney General and Potter County (for access to attorney general records). This amendment is to increase the maximum liability of the OAG. [Woodburn]
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Caroline Woodburn, Potter County District Clerk, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we accept the amended agreement with the Attorney General in regards to records paid to the County.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

12. **APPOINTMENTS-TIRZ 1 AND LGC:** To consider and act upon the appointment of a new member to the TIRZ 1 Board as well as a new member to the LGC. [Tanner]
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MOTION was made by Commissioner Church: I move we appoint Tad Fowler as the third representative for Potter County on the TIRZ 1.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

Judge Tanner announced that Commissioner Murguia will continue to sit on the LGC Board.

13. **VALLE DE ORO:** To hear an update on the Valle de Oro speed issues. [Tanner, Church]

Judge Tanner gave an update on the speed issues at Valle de Oro.

See Documentation

14. **2016-2017 ANNUAL REPORT:** To present the final 2016-2017 Potter County Annual Report. [Murguia]

The 2016-2017 Annual Report was so recognized.

See Documentation

15. **NEIGHBORHOOD PLANNING:** To provide an update on the City/County Neighborhood Planning process. [Murguia]

Commissioner Murguia gave an update on the City/County Neighborhood Planning process.

16. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Cooperation. [Murguia]

Commissioner Murguia gave an update on the Local Government Corporation.

17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Information Technology:

1. The resignation of Lana Bracken as Application Development effective May 17, 2017. [Purrington]

See Documentation

B. Collections:

1. The resignation of Frances Magley as Collections Deputy effective May 30, 2017. See Documentation

2. The hiring of Jennifer Polk as Collections Deputy as a replacement for Frances Magley effective May 31, 2017. [Prado]

See Documentation

C. Road and Bridge:

1. The hiring of Lawrence “Don” Hauck, as seasonal road crew effective May 1, 2017.
2. The resignation of Brinten Powell as Maintenance Tech effective May 31, 2017. See Documentation
3. The hiring of David Trevino as Maintenance Tech as a replacement for Brinten Powell effective June 12, 2017. See Documentation
4. The resignation of Mark Schumann as Maintenance tech effective June 6, 2017. See Documentation
5. The hiring of Colby Schaef as summer mower effective May 30, 2017. [Ysaguirre] See Documentation

D. Facilities and Maintenance:

1. The hiring of Nicholas Conner Wade as Assistant Director of Facilities as a replacement for Nicholas Lee Ward effective June 1, 2017. See Documentation
2. The resignation of Nicholas Wade Leathers as Assistant Groundskeeper effective June 2, 2017. [Head] See Documentation

E. Agrilife Extension:

1. The resignation of Austin Voyles as County Extension Agent effective June 9, 2017. [Voyles] See Documentation

F. Elections:

1. The change in status of Monica Amador from part-time to full-time from June 12 – July 21. [Huntley] See Documentation

MOTION was made by Commissioner Church: I move we approve the employment items as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

Mike Head, Potter County Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County Projects.

No action was taken on this item.

19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 525 (85 female; 0 Childress) 81% felonies and 12% misdemeanors was given by Judge Tanner.

20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

Sebastin Ysaguirre, Potter County Road and Bridge Director, spoke to Commissioners' Court concerning two windows damaged with rock chips.

21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, June 26, 2017, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 12th day of June, 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy